

CITY OF LE ROY
COUNTY OF MCLEAN
STATE OF ILLINOIS

ORDINANCE NO 798

SALARY SCHEDULE ORDINANCE

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LE ROY
THIS 18th DAY OF Maÿ, 1998

PRESENTED: May 18, 1998
PASSED: May 18, 1998
APPROVED: May 18, 1998
RECORDED: May 18, 1998
PUBLISHED: May 18, 1998


In Pamphlet Form

Voting "Aye" 5

Voting "Nay" 0

The undersigned being the duly qualified and acting City Clerk of the City of Le Roy does hereby certify that this document constitutes the publication in pamphlet form, in connection with and pursuant to Section 1-2-4 of the Illinois Municipal Code, of the above-captioned ordinance and that such ordinance was presented, passed, approved, recorded and published as above stated.

(SEAL)



City Clerk of the City of Le Roy,
McLean County, Illinois

Dated: May 18 1998

ORDINANCE NO. 798

SALARY SCHEDULE ORDINANCE

WHEREAS, the Mayor and City Council of the City of LeRoy, McLean County, Illinois, an Illinois municipal corporation, have determined that it is appropriate to change the salaries and pay scales for various city employees and officers,

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of LeRoy, in lawful meeting assembled, as follows:

Section 1. Annual Salary Schedule For Elected Officers.

Mayor	\$ 3,500.00	
City Clerk	\$ 1,200.00	
Treasurer	\$ 1,200.00	
Council Member	\$ 50.00	(per meeting attended; two paid absences per fiscal year)

Section 2. Salary and Pay Schedule For Appointed Officers and Employees.

City Administrator	\$ 40,000.00	annual salary
City Attorney	\$ 60.00/hr	for council meetings
	\$ 115.00/hr	for additional legal services

POLICE DEPARTMENT

	<u>minimum hr. wage</u>	<u>maximum hr. wage</u>	<u>annual salary</u>
Police Chief	--	--	\$33,166.00
Police Sergeant	--	--	\$24,720.00
Police Officers (full time with PTI)*	\$ 10.40	\$ 11.33	--
Police Officers (part time w/ PTI)	\$ 7.73	--	--
Police Officers (part time no PTI)	\$ 7.21	--	--
Sunday Stand-By	\$ 40.00/8 hr. shift	--	--

* PTI- Police Training Institute course completed.

STREET DEPARTMENT

	<u>minimum hr. wage</u>	<u>maximum hr. wage</u>	<u>annual salary</u>
Supervisor of Street Dept. (full time)	\$ 9.95	\$ 11.08	--
Street Employees (full time)	\$ 9.60	\$ 10.46	--
Street Employees (part time)	\$ 7.00	none	--

WATER DEPARTMENT

	<u>minimum hr. wage</u>	<u>maximum hr. wage</u>	<u>annual salary</u>
Water Plant Sup. (full time)	\$ 12.10	\$ 13.18	--
Water employees (Class B License)	\$ 10.30	\$ 11.33	--
Water employees (Class C License)	\$ 10.00	\$ 10.92	--
Water employees (Class D License)	\$ 9.90	\$ 10.82	--
Water Dept. Operator (no license)	\$ 9.62	\$ 10.53	--
Water Dept. Trainee (3 mo. Probation)	\$ 8.42	\$ 9.30	--
Water Dept. (part time)	\$ 7.00	none	--

SEWER DEPARTMENT

	<u>minimum hr. wage</u>	<u>maximum hr. wage</u>	<u>annual salary</u>
Sewer Plant Sup. (full time)	\$ 12.10	\$ 13.18	--
Sewer employees Class III License	\$ 10.30	\$ 11.33	--
Sewer employees Class IV License	\$ 10.00	\$ 10.92	--
Sewer employees no license	\$ 9.42	\$ 10.56	--
Sewer Dept. Trainee 3 mo. Probation	\$ 8.42	\$ 9.30	--
Sewer/Water with Class IV/B Lic.	\$ 10.60	\$ 11.54	--
Dir. Public Works	--	--	\$ 38,367.50
Sup. Of any 2 Dept.	--	--	\$ 28,266.29

OFFICE and OTHER POSITIONS

	<u>minimum hr. wage</u>	<u>maximum hr. wage</u>	<u>annual salary</u>
Office Manager	--	--	\$20,291.00*
Adm. Assistant	\$ 8.00	\$ 10.04	--
Part time/temporary	\$ 5.50	\$ 8.00	--
City Collector/ TIF Administrator	--	--	\$ 1,500.00
Office Custodian			Up to \$25.00 per week
Animal Control Officer (contract)	\$250.00/mo.**	--	--
Building/Zoning Administrator	--	--	\$7,725.00 plus \$50.00 vehicle expense per mo.
Building/Zoning Assistant	--	--	\$ 2,060.00
Summer Youth employment	\$ 5.50	--	--
Plumbing Inspector	\$40.00/permit	--	--

Community Bldg.
Custodian

\$216.30/mo.

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* Office Manager will receive compensation of \$10.00 per hour for up to 3 hours per council meeting if unable to schedule these hours as compensatory time off within a one month period.

**This position can be broken down and assigned to "First" Animal Control Officer and a "Second" Animal Control Officer, in which case the First Animal Control Officer will be paid \$150.00/month and his or her primary responsibility shall be to handle dog control. The Second Animal Control Officer shall be paid \$100.00/month and his or her primary responsibility shall be to handle cat control. Whether the position remains at one Animal Control Officer, or is divided between the First and Second Animal Control Officers, the position would be considered a contract position to be filled by one or two independent contractors.)

Section 3. The effective date of the Salary and Compensation Schedules as set forth herein, as well as the other provisions regarding compensation and benefits as set forth after the section, shall be May 1, 1997.

Section 4. The City Council hereby delegates authority to the Director of Public Works, Chief of Police, Office Manager and any other department head, from time to time serving in the City Administration, to raise the hourly rate of any employee or subordinate supervisor's compensation up to the maximum amount indicated under the salary and pay schedule for appointed officers and employees as set forth previously in this ordinance. Temporary supervisors shall have no authority to make such changes. A pay raise in an hourly rate as permitted hereunder to be made by the Director of Public Works, Chief of Police Office Manager or other department head shall take effect beginning the next pay period after the department head takes such action. Reduction in pay or other compensation may only be made by the City Council and only upon the recommendation of the department head of the individual employee for whom the reduction is being considered, unless such reduction in pay or termination of pay is for disciplinary reasons, separation from service, or for other good cause.

Section 5. Any individual assigned to the position of "acting department head" or a higher position on a temporary basis shall be paid his or her regular hourly wages for the 3 days after the temporary assignment becomes effective. Once that individual has been assigned to the acting or temporary position of department head or higher position, and has held such acting or temporary position for three days, that individual shall be paid for each day after the first 3 days at the rate of \$1.00 per hour over and above the hourly rate the individual was receiving at the time the acting of temporary assignment was made.

Section 6. Police Officers attending court as required from time to time in connection with their official capacities and duties will receive the regular hourly rate for such court duty time and shall not be compensated for overtime for such hours, even though such service time may result in an officer having served more than forty hours in any regular service week.

Section 7. All new full time employees (new full time police officers shall not be considered in this category) shall be paid full pay from the date of employment and shall remain on probation for a period of ninety (90) days, said probation period being for the purpose of determining the individual's ability to perform the duties of his or her job or capacity satisfactorily. All new full time police officers shall be paid at the full time rate from the beginning service date for a period of twelve (12) months which period shall be considered a probation period; additional probation time may be added at the discretion of the City Council as deemed necessary after a performance evaluation near or at the end of the first twelve (12) month probation period, and with additional performance evaluations annually or more often as may be deemed appropriate by the police committee or the Police Chief..

Section 8. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law.

PASSED by the City Council of the City of Le Roy, Illinois, upon the motion by

Dave McClelland, seconded by Dawn Thompson
by roll call vote on the 18th day of May, 1998 as follows:

Aldermen elected 6 Aldermen present 5

VOTING AYE:
Ryan Miles, Ron Litherland, Dave McClelland, W.H. Weber, Dawn Thompson

VOTING NAY:
None

ABSENT, ABSTAIN, OTHER:
Dick Oliver, absent

and deposited and filed in the office of CITY Clerk in said municipality on the 18th day of
May, 1998.

X Sue Marcum
Sue Marcum, City Clerk of City of
Le Roy, McLean County, Illinois

APPROVED BY the Mayor of City of Le Roy, Illinois, this 18th day of May,
1998.

X Robert Rice
Robert Rice, Mayor of City of Le Roy, McLean
County, Illinois

ATTEST: (SEAL)

X Sue Marcum
Sue Marcum, City Clerk of City of Le Roy,
McLean County, Illinois

STATE OF ILLINOIS)
) SS:
COUNTY OF MCLEAN)

I, Sue Marcum, do hereby certify that I am the duly qualified and acting City Clerk of the City of Le Roy, MCLean County, Illinois, and as such City Clerk that I am the keeper of the records and files of the Mayor and the City Council of said City.

I do further certify that the foregoing is a true, correct and complete copy of an ordinance entitled:

SALARY SCHEDULE ORDINANCE

I do further certify said ordinance was adopted by the City Council of the City of Le Roy at a regular meeting on the 18th day of May, 1998, and prior to the making of this certificate the said ordinance was spread at length upon the permanent records of said City where it now appears and remains as a faithful record of said ordinance in the record books.

Dated this 18th day of May, 1998.



City Clerk

(SEAL)

CERTIFICATE

I, Sue Marcum, certify that I am the duly elected and acting municipal clerk of the City of Le Roy, McLean County, Illinois.

I further certify that on May 18, 1998, the Corporate Authorities of such municipality passed and approved Ordinance No. 798 entitled:

SALARY SCHEDULE ORDINANCE

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 798, including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted at the municipal building, commencing on May 18, 1998 and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at Le Roy, Illinois, this 18th day of May, 1998.

(seal)


Municipal Clerk