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We've moved to:

Government Center
115 E Washington Street, Room 102
P.O. Box 2400
Bloomington, IL 61702-2400

Date: December 10, 2004
To: McLean County Taxing Districts
From: Katie Flynn, 
Tax Administrator
Re: Deadline for the Filing of Property Tax Levy

Section 18-15 of the Property Tax Code (35 ILCS 200/18-15) sets the last Tuesday in December as the uniform deadline for the filing of property tax levies by taxing districts. This year the deadline falls on **Tuesday, December 28, 2004.**

It is the responsibility of taxing districts to file a certified copy of their property tax levy in the County Clerk's office in a timely manner. **Per statute, the County Clerk's office may not extend any levy received after the filing deadline, December 28, 2004.**

Also enclosed, please find a **Truth in Taxation Certificate of Compliance Form.** According to statute, this compliance form must be submitted, **whether or not** you are levying more than 105% of your previous year's extension. We are asking all McLean County taxing entities to submit this form, along with their levies. When completing this form, remember to check the appropriate box.

If you have any additional questions, you may contact our office at (309) 888-5187.

Enclosure

"We look forward to serving you."

**TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE
ALL COUNTIES EXCEPT COOK**

Note: The following certificate is only a suggested format. The county clerk may require a different certificate to be signed by the presiding officer of the taxing district certifying compliance with the Truth in Taxation law or that the law is inapplicable.

I, the undersigned, hereby certify that I am the presiding officer of _____
_____, (Legal Name of Taxing District), and as such presiding
officer I certify that the levy ordinance, a copy of which is attached, was adopted
pursuant to, and in all respects in compliance with the provisions of Section 18-60
through 18-85 of the "Truth in Taxation" law.

Check one of the choices below:

- 1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.
- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

I hereby certify that the aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
Date _____

Check one of the choices below:
Presiding Officer _____