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March 15, 1993

Juanita Dagley, City Clerk
City of LeRoy
111 East Center Street
LeRoy, Illinois 61752

Re: Amendments to Chapter 6, 7, 8, Municipal Code, LeRoy, Illinois, 1975

Dear Juanita:

In the event the proposed ordinance amendments are adopted by the Mayor and City Council as outlined in the attached proposed ordinance, it will be necessary to determine the tax identification number for the parcel of real estate against which a lien is sought for delinquent sewer and water charges, and then to determine the owner of the property, in the event that the owner is different from the person who is delinquent on the account. For that reason, I recommend that in the future when you have a water bill customer apply for water service that you find out if they are the owner of the property and that you ask them for the parcel identification number from the real estate tax billing system so that we will have that information at hand.

Also, after the notice of the delinquency is sent out, and the claim notice is recorded, it will be necessary for you or I to send a copy of the notice of the lien to the owner or owners of record. Perhaps in your account records as people sign-up for water service you could have a place where it is indicated who the party is that's obtaining the service, and if they are not the owner, then the name and address of the owner along with the tax parcel number.

Sincerely yours,

Hunt Henderson
Hunt Henderson

HH/kmk