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# Public Engagement Organizer

## About Apex

Founded in 2009, Apex Clean Energy is an independent renewable energy company focused on bringing utility-scale generation facilities to market, from site origination and financing to turnkey construction and long-term asset management. With a team of over 200 professionals and the nation's largest wind energy project portfolio, Apex is a leader in the transition to a clean energy future. For more information, visit [www.apexcleanenergy.com](http://www.apexcleanenergy.com).

*Apex strives to excel in every phase of project realization. Our mission-driven team seeks determined, resolute individuals who strive to innovate and go above the call of duty, and who will relentlessly do their part to help accelerate the shift to America's clean energy future.*



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Interested in helping lead the transition to a  
clean energy future?

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## Role Overview

Apex is seeking an energetic and action-oriented Public Engagement Organizer ready to help assist with Apex's public support-building campaign for our wind project in McLean County, Illinois. In this role, you will work with local wind project supporters, community organizations, key stakeholders, and elected officials to promote the financial, health, and economic benefits that this project will provide to the local host communities. The Public Engagement Organizer will report directly to the Public Engagement Manager in the area, and work with the associated Project Developer and land agents as needed.

The right candidate will be a hands-on, hard-working, team player who is eager to jump in and support projects from a variety of angles. The position requires excellent communication and interpersonal skills, as well as the ability to balance priorities and deal flexibly with a rapidly changing environment. The successful candidate is willing to learn and gain experience in communications, marketing, local governmental processes, event planning, community organizing, and the renewable energy industry. Previous experience in campaigns, issue advocacy, or community outreach is highly desirable. Candidates who understand or appreciate farm practices, and who possess a strong personal commitment to renewable energy, business, and/or rural economic development will be well suited for this role.

This position will be contracted.



Hours: Part-Time (20-25 hr/week)



Level: Entry–Professional



Travel: County-Wide

## Primary Responsibilities

- Enter and maintain data in various databases and systems, including but not limited to Nation Builder, Smartsheets, and Sales Force
- Event planning and coordinating
- Monitor and manage social and traditional media
- Monitor county and local municipal proceedings related to renewable energy
- Professionally represent Apex Clean Energy at various business, local government, and community functions
- Meet with and mobilize individuals to contact their local elected officials or agencies in support of renewable energy, as well as attend meetings
- Present to groups, classes, and organizations
- Draft letters of support for renewable energy for various audiences
- Answer incoming project-related calls and address them as needed
- Willing and able to work in and around McLean County, Illinois

## Success Profile

*To succeed as a Public Engagement Organizer with Apex Clean Energy, you'll need to excel within the following criteria:*

- Accredited degree in political science, public relations, communications, or related field, and/or 2+ years of work experience in campaigns, issue advocacy, community outreach, community organizing, local government, or a related field.
- Passion for working in policy, communications, public affairs, and government relations
- Proficiency in Microsoft Office Suite
- Demonstrated experience serving as a liaison between internal and external stakeholders
- Ability to take part in collaborative efforts with peers and colleagues
- Strong planning and organizational skills including tracking budgets, schedules, and event logistics
- Interest for renewable energy
- Exemplary standards of honor, ethics, quality, communication, and productivity
- High attention to detail
- Ability to work actively and productively with limited supervision

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*“Apex is committed to seeking out the best candidates in the industry...a mentality of contributing to the success of the team and the success of the mission, and that transfers over to many aspects of our work, including operations, technology, construction, and development.” – Mark Goodwin, President and CEO*

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## What This Opportunity Can Offer You

- A mission-driven, energetic environment
- Collaborative and driven professional workforce committed to supporting your ideas and feedback, and accelerating your potential
- Ongoing support and guidance, such as on-the-job learning, hands-on experience, and mentorship
- Team atmosphere of diverse professionals committed to making an impact as an organization
- Opportunities to volunteer and give back to our local communities
- Competitive base pay

To apply, email your resume and cover letter to Max Jabrixio: [max.jabrixio@apexcleanenergy.com](mailto:max.jabrixio@apexcleanenergy.com)

**Apex Clean Energy, Inc.** is an Equal Opportunity Employer that recruits and hires qualified candidates without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, disability, or veteran status.

Not ready to apply? Keep in touch for future opportunities by subscribing to our [HR Newsletter](#).

Get to know us on social and our blog:



**ACCELERATE**  
Clean Energy Insight