



REQUEST FOR PROPOSALS (RFP)
Refuse and Recycle Collection Services
Le Roy, Illinois
July 20, 2020

Proposal Deadline: Friday, August 14, 2020, @ 8:59 am, with a bid opening to follow at 9:00am, Le Roy City Hall, 207 S. East Street, Le Roy, Illinois 61752

Overview

The City of Le Roy, Illinois, is seeking proposals for a contractor who has demonstrated abilities to perform the attached Scope of Work. The contractor must be currently in the business of providing lawn and landscape maintenance services of this type and must have been doing so for a minimum of at least five (5) consecutive years. All applicable federal, state, and local laws, ordinances, and regulations must be adhered to by the contractor.

Contractors submitting a proposal should review the procurement requirements listed. Specifically, the selected contractor will be required to:

- Execute a contract with the City of Le Roy;
- Complete certain forms and certifications; and
- Maintain General Liability Insurance; Worker's Compensation Insurance; Business Automobile Liability Insurance; and furnish proof of such insurance.

No contractor who is the recipient of City of Le Roy funds, or who proposes to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee, applicant, or any member of the public because of race, color, sex, gender, sexual orientation, religion, age, marital status, national origin, veteran's status, physical or mental disability or perceived disability, or any other criteria protested by law. Discriminatory practices based on the foregoing are declared to be contrary to the public policy of the City of Le Roy. The City of Le Roy complies with all Equal Employment Opportunity and Prevailing Wage requirements.

The City of Le Roy does not discriminate in the admission of, or employment in, its programs, activities, or services. Minority and female-led businesses, as well as contractors located within the City of Le Roy or McLean County, are encouraged to submit proposals.

Proposal Submittal

Proposal responses shall be submitted on the Proposal Submission Form. All costs are to be final.

All proposals must be signed and dated. Unsigned and/or undated proposals will be returned to the contractor and deemed ineligible for consideration.

Proposal must include a minimum of three (3) professional references. These references should be attached to the Proposal Submission Form and include current contact information, including: name, address, telephone number, and email address.

Proposal must be for three (3) collection years from November 1, 2020 – October 31, 2023. Please complete a different Proposal Submission Form for each year, and identify the year near the top of the form.

Please direct any questions regarding proposal submission to the Contract Manager listed on page 8.

Completed proposals must be received no later than Friday, July 17, 2020, @ 8:59am and delivered to: Le Roy City Hall, 207 S. East Street, Le Roy, Illinois, 61752, and must be clearly marked “Refuse and Recycle Collection Service Bid.”

NOTE: Proposals received after this deadline will be refused and deemed ineligible for consideration at the City’s sole discretion.

Selection of Contractor

The City of Le Roy will review all proposals submitted and if deemed to be in the best interest of the City, a contractor will be chosen. The City shall be free to accept any proposal it deems appropriate in its sole discretion. The City shall be free to reject all bids in its sole discretion. The City will determine final scope and project components, based on funding availability.

The contractor selected will be required to submit a certificate of insurance naming the City of Le Roy as an additional insured, which will be reviewed by the City Administrator’s Office.

A contract will then be negotiated between the selected contractor and the City, with each agreeing to the terms of the contract and affixing authorized signatures. The selected contractor will be required to complete all forms and certifications required by the City, as well as State and Federal governments.

Proposal Requirements and Examination of Work to be Performed

The contractor is required to thoroughly examine the RFP requirements and the work contemplated, and it will be assumed that by submitting a bid proposal the bidding contractor has investigated properly and is satisfied as the requirements. It is mutually agreed that submission of a request for proposal shall be considered prima facie evidence that the contractor has made such examination.

Before submitting the RFP, the contractor shall examine the scope of work and visit the site of the work to become familiar with the working conditions and the exact

nature and extent of the work, taking into account any special or unusual features peculiar to this project. By submitting a proposal the contractor, if selected for award, shall be deemed to have accepted the terms of this RFP.

General Information – Scope of Services

The City of Le Roy is issuing this Invitation to Bid for Weekly Solid Waste Curbside Collection and Disposal and Twice-Monthly Curbside Recycling Collection and Disposal.

Base Bid: Weekly Automated Solid Waste Curbside Collection and Disposal and Twice- Monthly Automated Recycle Curbside Collection and Disposal.

Alternate Bid 1: Weekly Automated Solid Waste Curbside Collection and Disposal and Weekly Automated Recycle Curbside Collection and Disposal.

Alternate Bid 2: Annual/Biannual Electronics Recycling Collection and Disposal.

This scope of work pertains to the requirements of collecting refuse and recyclable materials at various locations in the City. The overall responsibility of the contractor is to coordinate, plan, manage, and perform activities described in this RFP.

The contractor shall furnish all labor and materials necessary to perform the collection service tasks in the RFP. Contractor shall complete all the tasks listed below and will comply with all the requirements and specifications.

It shall be the contractor's responsibility to verify the areas, sizes, and quantities of the materials in this RFP. Failure of the contractor to verify the listed amounts shall not relieve the contractor of the responsibility to provide all services required to the standards included herein, for the prices submitted in contractor's proposal.

The City may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish the City all such information as the City may request for this purpose. The City reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the City that such bidder is properly qualified to carry out the obligations of the agreement and to complete the work contemplated therein.

Scheduling of Work – Beginning Of Contract Term

The bidder to whom the contract is awarded will be required to execute the agreement and obtain certificates of insurance within fifteen (15) calendar days from the date when notice of the award is delivered. The notice of award shall be accompanied by the necessary agreement and forms.

The City within thirty (30) days receipt of all documents and certificates signed by the bidder to whom the agreement was awarded shall sign the agreement and return an executed duplicate of the agreement. Should the City not execute the agreement within such period, the bidder may by written notice withdraw the signed agreement. Such notice of withdrawal shall be effective upon receipt of notice by the City.

The effective date of the new agreement will be November 1, 2020. The City shall issue a notice of award no later than thirty (30) days prior to the effective date of the new agreement. Should there be any reason why the noticed to proceed cannot be issued

within such period, the time may be extended by mutual agreement between the City and the contractor. If the notice to proceed has not been issued within the thirty (30) day period or within the period mutually agreed upon, the contractor may terminate the agreement without further liability on the part of either party.

Bid Specifications

The following standard outlines the scope of services and responsibilities required of the contractor, but may not be inclusive of the entire scope of services. The specifications outline the quantity and category of work required. Other parts of the contract (not included here) provide requirements such as insurance and licensing standards, hours of work, work authorizations, etc.:

1. Residential and Commercial Refuse Service: The contractor will remove once weekly from every dwelling or residence, and as reasonably required from every commercial establishment in the City, all garbage and other biodegradable kitchen waste, ash, and yard waste placed within provided containers. Such removal excluded furniture, hazardous materials, electronic items, and yard waste that cannot fit within the provided containers. A schedule of pick-up routes, days of collection, and a proposed route pattern designed to minimize street passes shall be submitted to the City along with a list of rates for pickup. This schedule and route shall not be changed without the written consent of the City.
2. Charges for Service: The City of Le Roy charges refuse collection customers based on their respective classification. The compensation to the contractor will be adjusted monthly on the basis of any increase or decrease in the number of units and their respective billing classification as they were services during the previous month. This information will be based on the contractor's monthly report of commercial collection and the City's monthly report of changes in residential service. The term "unit" means each dwelling, residence, apartment, mobile home, or place of business registered for refuse collection services.
3. Refuse Collection Service to City-Owned/Operated Property: The contractor shall furnish refuse collection service for all City-owned properties without any compensation to the contractor at each City-operated facility/location.
4. Service: The contractor will maintain a telephone line/number and email address for the receipt of service calls or complaints and will be available for such calls on all business days from 9:00am to 3:30pm. All complaints will be given prompt and courteous attention and, in the event of missed scheduled collection, the contractor will pick up all materials not collected within 24 hours after the complaint is received.
5. Manner of Performance: The contractor will perform all services in an orderly and efficient manner, using care and diligence in the performance of the agreement, and will provide courteous and presentable employees.

6. Private Service: The contractor will get prior approval before entering into a private contract with any entity located the corporate boundaries of the City of Le Roy. The contractor will provide a list of all businesses they contracted with directly. This list will be updated no later than November 1 of each year.
7. Employees of Contractor: Employees of the contractor will not be and shall not become employees of the City. The contractor will cover all employees with sufficient Worker's Compensation Insurance and present a certificate of such insurance to the City.
8. Insurance Generally: The limits of the required insurance (listed below) are non-negotiable. The policies must remain in place for no less than two (2) years after contract completion. The contractor must obtain policies from a financially stable insurance company or companies with a rating of A-VII or better, per AM.
9. Worker's Compensation Insurance: Contractor must carry the statutory limits, including employer's liability of \$500,000 per accident, \$500,000 policy limit for disease, and \$500,000 per employee for disease. The insurance must also include a specific waiver of subrogation in favor of the City.
10. Commercial General Liability Insurance (including bodily injury and property damage): Contractor must carry the minimum limits of \$1,000,000 per occurrence, \$2,000,000 for general aggregate. The insurance must also include a specific waiver of subrogation in favor of the City, with a copy provided to the City.
11. Commercial Automobile Liability Insurance: The contractor shall maintain minimum limits of \$1,000,000 for a combined single limit.
12. Umbrella Policy: The contractor must maintain a \$1,000,000 umbrella/excess policy with the City named as an additional insured.
13. Reporting: The contractor will provide a quarterly report due no later than the end of February, May, August, and November showing tonnage picked up for the previous three (3) month period.
14. Compliance with Authority: The contractor agrees to comply at all time with all ordinances, regulations, and laws of the City and the State of Illinois at any time applicable to the Contractor's operations. In the event that it becomes necessary, the City and the Contractor may, by mutual agreement, amend the contract in order to render such compliance compatible with the terms hereof as to service and compensation.
15. Institution of Recycling and Waste Programs: In the event that during the term of the contract any changes in local ordinance or state law which require the City to become a member of a group of municipalities agreeing to dispose of its refuse in

a waste-to-energy facility or a regional incinerator, the City and Contractor agree to renegotiate the contract to allow for a new unit price. Such new unit price would reflect changed conditions including, but not limited to disposal fees and vehicle depreciation due to travel time.

16. Performance Bond: The Contractor shall provide to the City a performance bond in the amount of \$50,000 to secure its performance. The performance bond is required prior to November 1, 2020.
17. References: The Contractor shall provide three (3) references of public entity customers currently receiving similar services in the Proposal Submission Form.

Payment to Contractor

At the end of each month, the contractor shall render to the Contract Manager their invoice for the services provided during the preceding month. The invoice shall not exceed 1/9th of the annual base amount of the contract.

Requests by the Street Department Superintendent to mow and trim the City of LeRoy Landfill and the Fox Run Detention Basin shall be itemized separately.

The Contract Manager, or his/her designee, shall review the invoice and any necessary reductions which must be made in accordance with the conditions of the contract. Should the contractor's invoice not include all necessary reductions, the invoice shall be reduced by the amount of the non-included reductions and processed for payment. The contractor shall be notified of the reductions made and supplied with copies of documentation supporting those reductions.

Reductions in Pay

Reductions for below standard work will be made if, after the second documented notification, the Contractor has not corrected the deficiency and City worker(s) are assigned to perform the task(s) or was not completed at all by the contractor.

Reductions for non-performance will be made if the task(s) was not done and City worker(s) have to be assigned immediately to perform the task(s).

Reductions for the above issues will be based on the hourly billing rate of the City employee(s) plus benefits assigned to perform the task(s) times the hour(s) required for City worker(s) to perform the task(s). If the work was not performed by the contractor and was omitted, a deduction based on the percentage of the overall monthly bill minus the work not completed will be calculated and the bill adjusted accordingly.

Changes and Termination of Contract

The City of Le Roy may, at any time, have to change the scope of the contract by written modification. The contractor will be notified of the intended changes in writing

and will be given an opportunity to provide agreement or input to the suggested modifications. Upon execution of the changes, the contractor's monthly invoice shall be adjusted if necessary to reflect the value of the change in the services under the contract.

The City may cancel the contract at any time, for any reason, upon given thirty (30) days' written notice to the contractor. The City shall have the right to terminate the contract immediately without prior notice for any breach of any provision of the contract if not cured within seven (7) days after the Contractor receives written notice from the City.

Contact Information

City Clerk

Vicki Moreland

P: (309) 962-3031

E: vmoreland@leroy.org

City Administrator

Samantha Walley

P: (309)962-3031

E: swalley@leroy.org

BID SUBMISSION FORM
**CITY OF LE ROY REFUSE AND
 RECYCLE COLLECTION SERVICES**

1. Company Name _____
2. Name of Person Submitting Bid _____
3. Name and title of person responsible for administration of contract, if awarded:

4. Address (Home Office)_____
5. Telephone Number (Off)_____ (Cell)_____
6. Email address: _____
7. Number of Full-Time Employees_____
8. Ownership _____ (Sole Proprietor)_____ Limited Partnership _____
 (Other, please specify _____)
9. Proposal Prices. Fixed prices for all requirements identified under Scope of Services. Pricing submitted in this portion must be fully inclusive of all anticipated costs of the RFP and shall include all costs for management, supervision, labor, and materials associated with the RFP:

Unit Price Schedule

Bidders must bid unit prices for the following classifications of service:

<u>Container Size</u>	<u>No. of Containers</u>	<u>No. of Times Collected Per Week</u>
Residential	N/A	Once
Two Yard	One	Once
Two Yard	One	Twice
Two Yard	One	Three
Two Yard	Two	Once
Two Yard	Two	Twice
Two Yard	Two	Three
Two Yard	Three	Once
Two Yard	Three	Twice
Two Yard	Three	Three
Two Yard	Four	Once

Two Yard	Four	Twice
Four Yard	One	Once
Four Yard	One	Twice
Four Yard	One	Three
Four Yard	Two	Once
Four Yard	Two	Twice
Six Yard	One	Once
Six Yard	One	Twice
Six Yard	One	Three
Six Yard	Two	Once
Six Yard	Two	Twice
Eight Yard	One	Once
Eight Yard	One	Twice
Eight Yard	Three	Three

<u>Container Size</u>	<u>No. of Containers</u>	<u>No. of Times Collected Per Week</u>
Commercial Bags	N/A	As Requested
McDonalds	N/A	Special Pick Up
School District	N/A	Special Pick Up
Truck Stop	N/A	Special Pick Up

10. Describe Bidder's qualifications, experience, and capacity to perform the Residential Solid Waste Collection, Disposal, and Recycling Services. Identify the management employees who will supervise performance of the contract and describe their experience or provide resumes: _____

11. Indicate the number, type, and gross vehicle weight of vehicles Bidder proposes to use to collect Solid Waste and Recyclables and attach photos of the equipment that would be used in performing the services requested. If Automation is implemented, specify the colors that the City may select to identify the difference between the 96 gallon wheeled cart for Solid Waste and the 96 gallon wheeled cart for Recyclable Materials: _____

12. Describe the procedures to be used to ensure that Recyclable Materials are not disposed of with or as Solid Waste: _____

13. Recycling Processing Facility: Identify the facility used to process Recyclable Materials during the term of the contract.

- a. Facility Name: _____
- b. Facility Owner: _____
- c. Street Address: _____
- d. Facility Manager: _____
- e. Telephone Number: _____
- f. Hours of Operation: _____

14. Solid Waste Transfer Station: If used, identify the Solid Waste Transfer Station to be used in the performance of this contract for Solid Waste and/or Recyclable Materials.

- a. Facility Name: _____
- b. Facility Owner: _____
- c. Street Address: _____
- d. IEPA Solid Waste Facility ID Number: _____
- e. Facility Manager: _____
- f. Telephone Number: _____
- g. Hours of Operation: _____

15. Solid Waste Landfill: Complete the following information regarding the Solid Waste Landfill that will receive the Solid Waste collected from the City for the term of the contract.

- a. Facility Name: _____
- b. Facility Owner: _____
- c. Street Address: _____
- d. IEPA Solid Waste Facility ID Number: _____
- e. Telephone Number: _____
- f. Hours of Operation: _____

16. The Bidder declares that s/he has carefully examined the information of bidders, proposal, general conditions, special conditions, and specifications, and that s/he has inspected in detail all of the local conditions affecting the contract, and understands that

in making this proposal s/he waives all right to plead any misunderstanding regarding the same.

17. The Bidder further understands and agrees that if this bid is accepted, bidder is to furnish and provide all necessary machinery, tools, apparatuses, or other means necessary to do all of the required work for solid waste and recyclable pickup within the corporate limits of the City of Le Roy, and to furnish all of the materials specified in the contract in the manner and at the time therein prescribed, and in accordance with the requirements therein set forth and at the prices stated below.

18. By submission of this bid, each bidder certifies, and in the case of a joint bid each party thereto certified as to his/her own organization, that in connection with the bid:

- a. The prices in the bid have been arrived at independently, without consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- b. Unless otherwise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the bidder, prior to opening, directly or indirectly, to any other bidder or any competitor; and
- c. Not attempt has been made or will be mad by the bidder to induce any other person or firm to submit or not submit a bid for the purpose of restricting competition.

19. Each person signing this bid certifies that 1) s/he is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid and they have not participated and will not participate in any action contrary to 9(a), 9(b), or 9(c) listed above or 2) s/he is not the person in the bidder's organization responsible within the organization for the decision as to the prices being bid but that s/he has been authorized to act as agent for the person(s) responsible for such decision in certifying that such person(s) have not and will not participate in any action contrary to 9(a), 9(b), or 9(c) listed above.

20. Bidder hereby agrees to commence work under this contract beginning November 1, 2020, through October 31, 2023.

Signed this _____ day of _____, 2020.

Signature Authorized Representative

Print Name Authorized Representative

Title of Authorized Representative

Date

BID REFERENCE LIST
**CITY OF LEROY REFUSE AND
RECYCLE COLLECTION SERVICES**

REFERENCE #1

Contracting Authority Name: _____

Contact Person: _____

Telephone Number: _____

Contract Term and Description: _____

REFERENCE #2

Contracting Authority Name: _____

Contact Person: _____

Telephone Number: _____

Contract Term and Description: _____

REFERENCE #3

Contracting Authority Name: _____

Contact Person: _____

Telephone Number: _____

Contract Term and Description: _____

BASE BID
**CITY OF LEROY REFUSE AND
 RECYCLE COLLECTION SERVICES**

Bid should be submitted based on the cost to provide the service to one customer

Classifications	Quantity	Weekly Frequency	Solid Waste Monthly Fee	Recyclables Monthly Fee
Residential	One	Once	\$	\$
Two Yard	One	Once	\$	
Two Yard	One	Twice	\$	
Two Yard	One	Three	\$	
Two Yard	Two	Once	\$	
Two Yard	Two	Twice	\$	
Two Yard	Two	Three	\$	
Two Yard	Three	Once	\$	
Two Yard	Three	Twice	\$	
Two Yard	Three	Three	\$	
Two Yard	Four	Once	\$	
Two Yard	Four	Twice	\$	
Four Yard	One	Once	\$	
Four Yard	One	Twice	\$	
Four Yard	One	Three	\$	

Four Yard	Two	Once	\$	
Four Yard	Two	Twice	\$	
Six Yard	One	Once	\$	
Six Yard	One	Twice	\$	
Six Yard	One	Three	\$	
Six Yard	Two	Once	\$	
Six Yard	Two	Twice	\$	
Eight Yard	One	Once	\$	
Eight Yard	One	Twice	\$	
Eight Yard	Three	Three	\$	
Commercial Bags		Once	\$	
McDonalds		Special Pickup	\$	
LeRoy Schools		Special Pickup	\$	
Truck Stop		Special Pickup	\$	

BASE BID
**CITY OF LEROY REFUSE AND
RECYCLE COLLECTION SERVICES**

Bid should be submitted based on the cost to provide the service to one customer

Classifications	Quantity	Weekly Frequency	Solid Waste and Recyclables Monthly Fee Year One	Solid Waste and Recyclables Monthly Fee Year Two	Solid Waste and Recyclables Monthly Fee Year Three
Residential	One	Once	\$	\$	
Two Yard	One	Once	\$		
Two Yard	One	Twice	\$		
Two Yard	One	Three	\$		
Two Yard	Two	Once	\$		
Two Yard	Two	Twice	\$		
Two Yard	Two	Three	\$		
Two Yard	Three	Once	\$		
Two Yard	Three	Twice	\$		
Two Yard	Three	Three	\$		
Two Yard	Four	Once	\$		
Two Yard	Four	Twice	\$		
Four Yard	One	Once	\$		
Four Yard	One	Twice	\$		

Four Yard	One	Three	\$		
Four Yard	Two	Once	\$		
Four Yard	Two	Twice	\$		
Six Yard	One	Once	\$		
Six Yard	One	Twice	\$		
Six Yard	One	Three	\$		
Six Yard	Two	Once	\$		
Six Yard	Two	Twice	\$		
Eight Yard	One	Once	\$		
Eight Yard	One	Twice	\$		
Eight Yard	Three	Three	\$		
Commercial Bags		Once	\$		
McDonalds		Special Pickup	\$		
LeRoy Schools		Special Pickup	\$		
Truck Stop		Special Pickup	\$		

ALTERNATE BID 1
**CITY OF LEROY REFUSE AND
 RECYCLE COLLECTION SERVICES**

Bid should be submitted based on the cost to provide the service to one customer

Classifications	Quantity	Weekly Frequency	Solid Waste Monthly Fee	Recyclables Monthly Fee
Residential	One	Once	\$	\$
Two Yard	One	Once	\$	
Two Yard	One	Twice	\$	
Two Yard	One	Three	\$	
Two Yard	Two	Once	\$	
Two Yard	Two	Twice	\$	
Two Yard	Two	Three	\$	
Two Yard	Three	Once	\$	
Two Yard	Three	Twice	\$	
Two Yard	Three	Three	\$	
Two Yard	Four	Once	\$	
Two Yard	Four	Twice	\$	
Four Yard	One	Once	\$	
Four Yard	One	Twice	\$	
Four Yard	One	Three	\$	
Four Yard	Two	Once	\$	

Four Yard	Two	Twice	\$	
Six Yard	One	Once	\$	
Six Yard	One	Twice	\$	
Six Yard	One	Three	\$	
Six Yard	Two	Once	\$	
Six Yard	Two	Twice	\$	
Eight Yard	One	Once	\$	
Eight Yard	One	Twice	\$	
Eight Yard	Three	Three	\$	
Commercial Bags		Once	\$	
McDonalds		Special Pickup	\$	
LeRoy Schools		Special Pickup	\$	
Truck Stop		Special Pickup	\$	

ALTERNATE BID 1
**CITY OF LEROY REFUSE AND
RECYCLE COLLECTION SERVICES**

Bid should be submitted based on the cost to provide the service to one customer

Classifications	Quantity	Weekly Frequency	Solid Waste and Recyclables Monthly Fee Year One	Solid Waste and Recyclables Monthly Fee Year Two	Solid Waste and Recyclables Monthly Fee Year Three
Residential	One	Once	\$	\$	
Two Yard	One	Once	\$		
Two Yard	One	Twice	\$		
Two Yard	One	Three	\$		
Two Yard	Two	Once	\$		
Two Yard	Two	Twice	\$		
Two Yard	Two	Three	\$		
Two Yard	Three	Once	\$		
Two Yard	Three	Twice	\$		
Two Yard	Three	Three	\$		
Two Yard	Four	Once	\$		
Two Yard	Four	Twice	\$		
Four Yard	One	Once	\$		
Four Yard	One	Twice	\$		

Four Yard	One	Three	\$		
Four Yard	Two	Once	\$		
Four Yard	Two	Twice	\$		
Six Yard	One	Once	\$		
Six Yard	One	Twice	\$		
Six Yard	One	Three	\$		
Six Yard	Two	Once	\$		
Six Yard	Two	Twice	\$		
Eight Yard	One	Once	\$		
Eight Yard	One	Twice	\$		
Eight Yard	Three	Three	\$		
Commercial Bags		Once	\$		
McDonalds		Special Pickup	\$		
LeRoy Schools		Special Pickup	\$		
Truck Stop		Special Pickup	\$		

ALTERNATE BID 2
**CITY OF LEROY REFUSE AND
RECYCLE COLLECTION SERVICES**

***Bid should be submitted based on the cost to provide
service to entire municipality for single event***

- 1. Annual Electronics Recycling Collection and Disposal Fee: _____.**
- 2. Biannual Electronics Recycling Collection and Disposal Fee: _____.**