

CITY OF LE ROY, ILLINOIS DRIVEWAY APPLICATION

Property Owner: _____

Property Address: _____

Contractor: _____

TYPE OF CONSTRUCTION

_____ New _____ Replacement

TYPE OF DRIVEWAY

_____ Residential _____ Commercial _____ Multi-Family

WIDTH & SURFACE TYPE

Width of driveway: _____ feet Culvert length: _____ feet
Surface Type: _____ Asphalt _____ Concrete _____ Gravel/Stone

All driveways accessing on to a public way (except streets with curb & gutter) will require the installation of a corrugated metal pipe culvert of the length and size as determined by the Street Superintendent, unless, in the opinion of the Superintendent the driveway is situated on a summit so as not to impede the natural surface drainage. I certify that I will construct said driveway in accordance with all ordinances of the City of Le Roy. I understand that I must slope the driveway as shown on the driveway specifications to allow surface drainage of the roadway. I further agree to notify the City of Le Roy a minimum of 2 business days in advance of any work that is undertaken on any street, alley or other public way.

Applicant Signature

Applicant Address

Date

Install culvert as shown below

Culvert size: _____ Approved: _____

Culvert length: _____ Date: _____

Final Inspection: _____ Date: _____

DRIVEWAY REQUIREMENTS

The City of Le Roy must ensure the proper connection of a driveway when connecting to a public street, alley, or other public way in order to assure safety of vehicular traffic and city equipment during snow removal. The culvert must be correctly installed to maintain proper drainage of a public street, alley or other public way.

Driveway Permit Requirements

- Fill out Driveway Permit Application
- Supply the Street Superintendent with plans, specifications or other information.

After completion of these requirements, the Street Superintendent will determine the diameter and length of the corrugated metal pipe culvert. The pipe culvert, if required, shall be installed at a depth and grade in accordance with the requirements. The Street Superintendent will review your application and either issue or deny the driveway permit. (Please allow 48 hours for approval.)

No driveways shall be built, moved, widened or resurfaced to a public street, alley or other public way without an approved permit.

Corrugated metal pipe culverts are the only type of culvert allowed and may be purchased through the City.

Restoration of City Right-of-Way: The property owner is responsible for the restoration of streets, sidewalks, parkways, and other public property disturbed in the course of the work and shall be restored in the manner satisfactory to the Street Superintendent.

Ditches: No ditches may be altered or filled with dirt or other material without the approval of the Street Superintendent.

Permit Fees and Expenses:

Driveway Permit

No fee

