

CITY OF LE ROY
COUNTY OF MC LEAN
STATE OF ILLINOIS

ORDINANCE NO. 02-10-03-10

AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, OF THE
CITY OF LE ROY MUNICIPAL CODE, BY ADDING NEW SECTION 3.16
"PAYMENT OF BILLS"

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LE ROY
THIS 7th DAY OF October, 2002

PRESENTED: October 7, 2002

PASSED: October 7, 2002

APPROVED: October 7, 2002

RECORDED: October 7, 2002

PUBLISHED: October 7, 2002

In Pamphlet Form

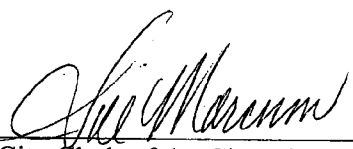
Voting "Aye" 4

Voting "Nay" 0

The under signed being the duly qualified and acting City Clerk of the City of Le Roy does hereby certify that this document constitutes the publication in pamphlet form, in connection with and pursuant to section 1-2-4 of the Illinois Municipal Code, of the above-captioned ordinance and that such ordinance was presented, passed, approved, recorded and published as above stated

(SEAL)

X



City Clerk of the City of Le Roy
McLean County, Illinois

Dated: October 7, 2002

ORDINANCE NO.02-10-03-10

**AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, OF
THE CITY OF LE ROY MUNICIPAL CODE, BY ADDING NEW SECTION 3.16
“PAYMENT OF BILLS”**

Whereas, the Mayor and the City Council of the City of Le Roy have determined that for the sake of administrative efficiency and fiscal security it is desirable that provisions be made as to the manner of approval and payment of all invoices and sums due for payment by the City, and

Whereas, certain insurers involved with the City have recommended that a system of countersignature be adopted with regard to payment of sums due for payment by the City; and

Whereas, the Mayor and the City Council of the City of Le Roy recognize the necessity of establishing internal controls that comport with sound fiscal management with regard to the payment of sums due for payment by the City; and

Whereas, Section 8-1-8 of the Illinois Municipal Code (65 ILCS 5/8-1-8) requires that all warrants drawn upon the municipal treasury must be signed by the mayor and countersigned by the municipal clerk, stating the particular fund to which the warrant is chargeable, and the person to whom payable,

**NOW, THEREFORE, BE IT ORDAINED
BY THE CITY COUNCIL OF
THE CITY OF LE ROY, ILLINOIS:**

Section One: New Section 3.16, “PAYMENT OF BILLS”, of Chapter 3, City Administration, of the Municipal Code of the City of Le Roy, Illinois, 1975, as amended, is hereby adopted in words and figures as follows:

- (a) The City Clerk shall prepare, immediately preceding each regular meeting of the City Council, a warrant on the City Treasury for the payment of all sums then due from the City, listing each individual sum and the fund out of which it is payable and the person or entity to which it is payable. The warrant may contain one or more sums then due and may in the form of a computer generated document.
- (b) Approval of such list of individual sums to be paid by the Council on a roll call vote shall constitute the Council's approval of all the expenses listed thereon; except any warrant restricted in the original motion.
- (c) Upon approval by the Council of the warrant, the City Clerk and the Mayor shall each sign the warrant to authorize the issuance of a voucher or check as provided by law for the payment of each listed sum.
- (d) Each voucher or check shall be signed by the City Treasurer, or if unavailable, the Assistant City Treasurer. Each voucher or check shall also be signed by at least one of the following persons: the Mayor, the City Clerk, or any member of the City Council.

Section Two: Except as provided herein, the Municipal Code of the City of Le Roy, Illinois, as amended, shall remain in full force and effect

Section Three: The City Clerk is hereby authorized to publish this ordinance in pamphlet form as provided by law.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval and publication, as required by law.

Passed by the City Council of the City of Le Roy, Illinois, upon a motion by

Dave Mc Clelland, seconded by John Haney by roll call vote this

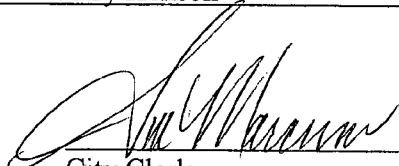
7th day of October, 2002

Council members elected 6 Council members present 4

Voting Aye: Dave Mc Clelland, John Haney, Dawn Thompson, Grace Anderson

Voting Nay: None

Absent, Abstain, Other: Gary Koerner and Jerry Henson



 City Clerk

Approved by the Mayor of the City of Le Roy, Illinois, this 7th day of October, 2002.

Robert Rie

Mayor

(SEAL)

ATTEST:

Ann Mancini

City Clerk

CERTIFICATE

I, Sue Marcum, certify that I am the duly appointed and acting municipal clerk of the City of Le Roy, of McLean County, Illinois.

I further certify that on **October 7, 2002**, the Corporate Authorities of such municipality passed and approved Ordinance No. **02-10-03-10** entitled:

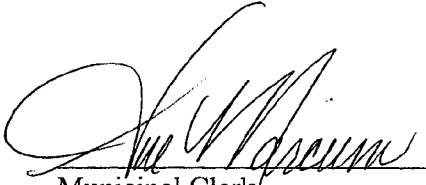
**AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATION, OF
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"PAYMENT OF BILLS"**

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. **02-10-03-10**, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted at the municipal building, commencing on **October 7, 2002**, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

Dated at Le Roy, Illinois this 7th day of October, 2002.

(SEAL)


Municipal Clerk

STATE OF ILLINOIS)
)SS:
COUNTY OF MCLEAN)

I, Sue Marcum, do hereby certify that I am the duly qualified and acting City Clerk of the City of Le Roy, McLean County, Illinois, and as such City Clerk that I am keeper of the records and the files of the Mayor and the City Council of the said City.

I do further certify that the foregoing is true, correct and complete copy of an Ordinance entitled:

**AN ORDINANCE AMENDING CHAPTER 3, CITY ADMINISTRATOR, OF THE CITY
OF LE ROY MUNICIPAL CODE, BY ADDING NEW SECTION 3.16
"PAYMENT OF BILLS"**

I do further certify said Ordinance was adopted by the City Council of the City of Le Roy at a regular meeting on the 7th day of October, 2002, and a faithful record of said Ordinance has been made in the record books.

Dated this 7th day of October, 2002.



City Clerk

(SEAL)